

**Matthew Gutkin**  
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973-376-3545

**Education:** Millburn High School  
Millburn, New Jersey  
Anticipated Graduation: June 2019

**Relevant Coursework:**

Computer Science 1: VB .NET  
Computer Science 2 and AP: Java  
Computer Science 4: Java & CSS/PHP/HTML

**Related Experience:**

Design and manage personal and business websites:

[JamieGutkin.com](http://JamieGutkin.com)  
[SouthAveEnterprises.com](http://SouthAveEnterprises.com)  
[GSSFitness.com](http://GSSFitness.com)  
[MattGutkin.com](http://MattGutkin.com)

Computer literacy skills in Microsoft Office products and programming, including but not limited to Word, Excel, PowerPoint, Java, VB .NET, NetBeans, HTML, CSS

**Work Experience:**

Meadowbrook Summer Day Camp: Summer 2016-Present

Assistant Counselor: Responsible for the daily supervision and safety of first graders, in collaboration with co-counselors as well as taking initiative in organizing activities

Bus Counselor: Responsible for supervision and safety of campers and communicating with parents on a daily basis

Babysitter: 2015-present

Responsible for the care and well-being of school-aged children

**Extracurricular Activities:**

A Reason To Walk 5K/Comfort Project 360, Fall 2016-2018

Student-led advisory committee member, responsible for fundraising, promoting the event via social media, and registering participants in an effort to provide a more comfortable experience for cancer patients and their families while undergoing treatment

Susan G. Komen North Jersey Teens for the Cure GO PINK, 2012-2015

Student-led advisory board member, responsible for organizing and promoting the event in school and the community, liaison between the school district administration and the event committee, registering participants and fundraising

**Interests:**

Social Media, Web Design, PC Software, Tennis, Travel